

Fr. Sauer Academy



Distance Learning Expectations 2020-2021

Distance Learning Expectations

Distance learning is an extension of our Ignatian philosophy and mission. The guidelines outlined apply to all distance learning platforms including but not limited to Zoom, Microsoft teams, Google hangouts, etc.

Attendance

- Arrive on time for the class session. Each student will be admitted to the “waiting room” before being admitted to the class.
- Students should be ready to learn at the start of every class.
- Attendance will be taken at the start of each class in PowerSchool.
- Students who frequently arrive late to class may have their participation grade negatively impacted.
- Students who are not submitting work regularly will be contacted by the teacher, counselor, and/or Director and will be considered “absent.”
- If a student is struggling to keep up with the workload, due to extenuating circumstances, they should contact their counselor and teacher to explain the situation.

Classroom Presence Expectations

- Distance learning platforms are virtual classrooms; therefore, all classroom rules apply.
- The device being used should be identified by the student’s full name, which is the name the teacher will see on the distance learning platform “waiting room.” Changing your name to something inappropriate is unacceptable behavior and will be addressed immediately.
- Students are expected to have their camera/video on, unless instructed otherwise or approved by the teacher.
- Posture before the camera must be conducive to active learning and participation (e.g., no reclining or laying down in bed). The student’s full face must be visible in the camera frame.
- Students must be properly dressed for class in appropriate attire.
 - Students **must** follow school dress code (ie. collared shirt or SI t-shirt, and appropriate length pants, shorts, dress, or skirt)
 - Jackets and Sweatshirts can be worn, but hoods must be taken down.
- Students should try and find a location that is conducive for learning.
- Teachers can dismiss students from a class if they are being disruptive or not on task.
- Virtual backgrounds are not acceptable unless pre-approved by the teacher/moderator.
- As expected of any class interaction, participants are to treat each other with courtesy and respect.
 - Offensive or inappropriate language is not to be used in any form of communication. This extends to chats, discussion postings, group projects, and

submitted assignments which may be part of or an extension of the distance learning platform interaction.

- Taking screenshots or screen recordings of virtual classrooms without the explicit permission from the teacher and class members is unacceptable.
- Students should not be texting or using other devices while in class without the permission of the teacher.

Disciplinary Action for Unacceptable Behavior

- Disruptions to a distance learning platform session may lead to the removal of the student from a distance learning session for part or the entire session.
- Students with an unexcused absence or who are removed from a distance learning platform session for disruptive behavior may not receive any credit for the activity, classwork, assessment, or participation that took place during their absence.
- Repeated disruption will be reported to the Director and may lead to further consequences.
- Any student who is found plagiarizing or cheating may have their parent(s) contacted, grade for the assignment/assessment lowered or may fail the course.
- Students who do not follow expectations may be assigned detention, which will be held virtually by the Director.

Students may face immediate suspension or expulsion from the Father Sauer Academy for any of the following major infractions:

- Entering a meeting fraudulently.
- Uploading inappropriate background images or displaying inappropriate messages on shared screens.
- Providing log-in information for others not enrolled in the class to 'Zoom Bomb'.
- Creating negative images of meetings using screenshots or screen recordings of any member of the faculty, staff or administration.
- Using profanity, obscenities, or hate speech in any form.
- Verbal or physical abuse in the form of intimidation, harassment, or threatening behavior directed toward the teacher, fellow students or administrative staff.